



**GUAM SOLID WASTE AUTHORITY
BOARD OF DIRECTORS' MEETING
November 21, 2018
Guam Solid Waste Authority Conference Room**

I. Call to Order

The Guam Solid Waste Authority Board of Directors' meeting was called to order by Chairman, Andrew Gayle, at 11:09 a.m.

II. Roll Call

Board Members:

Andrew Gayle	Chairman
Jonathan Denight	Vice Chairman
Minakshi Hemlani	Board Secretary

Management & Staff:

David Manning	Receiver Representative (via phone)
Chace Anderson	Receiver Operations Manager
Kathy Kakigi	Comptroller
Keilani Mesa	Administrative Assistant
Roman Perez	GSWA Staff

Guests:

Dr. Karri Perez	Allied Business Consultants
Fina Garcia	Court Reporter

III. Approval of Minutes

Board members reviewed the September 14, 2018 draft minutes. Vice Chairman Denight made a motion to approve the minutes. The motion was seconded by Secretary Hemlani. The motion passed unanimously.

IV. Reports

a. Committee Reports

i. Management Team Search

1. GM Candidate recommendation and employment agreement

Board Chairman Gayle stated that a draft employment agreement for Mr. Suleyman has been circulated among the candidate, the Board, and Ken Orcutt from the Office of the Attorney General. Chairman Gayle stated that the potential compensation package was at \$160,000.00 as a base salary with benefits. He stated a second draft for the contract would be worked on to include minor changes that the AG, Secretary Hemlani, and the Chairman had discussed. Dr. Karri Perez asked the Board if a thorough background or reference check has been done for this candidate. The Board stated one will be done if the candidate accepts the offer of employment. Board Chairman informed the Board that Mr Lepage, who had previously submitted his application, resubmitted it for this announcement but has not responded to any attempts that Board Clerk, Alicia Fejeran, has made. Board Chairman also stated that two more applications were submitted for the position and that one of the applicants, Mr. Larry Gast, seemed like a viable candidate. The Board members agreed to reach out to the candidate and arrange an in person interview. Board Clerk, Alicia Fejeran,



will be informed to of the target dates of 12/5/2018 through 12/28/2018 for the interview with Mr. Gast. Chairman Gayle stated that he would talk to BBMR Deputy Director Lester Carlson to see if he could expedite the travel request.

ii. Personnel Transition

1. Government Classification and Compensation Plan Update

Dr. Karri Perez reported that the comparable costs have been completed and the classification plan is ready to go. She informed the Board that she spoke with Shane Ngata the Department of Administration's Director of Human Resources who advised her that he will review the final document GSWA submits and make recommendations at that time.

b. Management/Receiver's Report

1. **Operating Budget**
Tabled.
2. **Cash Collections and Billing**
Tabled.
3. **Tonnage**
Tabled.

V. Unfinished Business

a. GSWA Board Legal Counsel Status

VI. New Business

a. Receiver's updated financing plan

Receiver Representative, David Manning, stated that based on the assumptions in the report that GSWA would need a loan that is expected to be paid off within 10 years based on expected cost of construction and GSWA revenues. He stated that only one bid was received and came in at a higher than expected amount. Mr. Manning stated that a second bid came into the office after the procurement had closed and therefore could not be accepted. Mr. Manning said he anticipates initiating a competitive negotiation between two or more companies. Chairman Gayle asked if GSWA has the funds to complete the project. Mr. Manning stated that GSWA does not have the capital so a financing mechanism is necessary such as a loan/credit line. Board Chairman asked if a contract could be entered into if the funds are not identified. Mr. Manning stated a funding mechanism needs to be identified before entering into a contract. Mr. Manning stated that the original cell was designated to be placed in one area but there was a change in where the cell would actually fit which also affected the cost. Board Chairman asked if the design of the cell can be changed to lower the cost. Mr. Manning stated it could be an area to explore during negotiation with the contractor but he does not think a dramatic change in cost would occur.

Vice Chairman Denight asked the Receiver if there are any outstanding projects pertaining to the consent decree. Mr. Manning informed him that the only two projects remaining is the funding for the post closure care for Ordot and the opening of the cell that they discussed.

Board Chairman Gayle asked GSWA Comptroller, Katherine Kakigi, if she has reviewed the numbers as well. Mrs. Kakigi stated she has reviewed the Special Report of the Receiver regarding a short-term Construction Loan to complete Cell Three at the Layon Landfill. Mrs. Kakigi also provided the balances of each account to the Board as of September 30, 2018.

VII. Open Discussion

None.

VIII. Public Forum

None.



IX. Next Meeting

The Board scheduled its next meeting for December 20, 2018, at 11am at the Guam Solid Waste Authority Conference Room.

X. Adjournment

Secretary Hemlani moved to adjourn the meeting at 12:05 p.m. The motion was seconded by Vice Chairman Denight and passed unanimously.