



**GUAM SOLID WASTE AUTHORITY
BOARD OF DIRECTORS' MEETING MINUTES
November 4, 2021
1:05 pm – 2:47 pm
Guam Solid Waste Authority Via Video Conference**

I. Call to Order

The Guam Solid Waste Authority (GSWA) Board of Directors' meeting was called to order by Chairman Gayle at 1:05 p.m.

II. Roll Call

Board Members:

Andrew Gayle	Chairman
Minakshi Hemlani	Vice Chairwoman
Peggy Denney	Secretary
Cora Montellano	Member
Jim Oehlerking	Member

Management & Staff:

Irvin Slike	General Manager
Pedro A. Leon Guerrero Jr.	Assistant General Manager
Katherine Kakigi	Comptroller
Alicia Fejeran	Chief of Administration
Roman Perez	SWM Superintendent
Keilani Mesa	Administrative Assistant

Guests:

Charlene Flores	Office of Senator Perez
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III. Approval of Minutes

The Board reviewed the minutes for the Board meeting held on October 7, 2021. Member Montellano made a motion to approve the minutes which was seconded by Secretary Denney and passed unanimously.

IV. Reports

a. Management Reports

i. Operational Update

Comptroller Kakigi presented that GSWA had a total shortfall of \$789,000. She explained that \$649,000.00 came from the operational shortfall and the remaining \$140,000 came from the Ordot Post Closure Care shortfall. She stated that the shortfall would have been more had GSWA not received \$545,000 in ARPA funding. The operational shortfall was primarily due to the decrease in revenue from the commercial accounts. Chairman Gayle inquired as to whether GSWA has lost personnel because personnel revenues were under budget. Comptroller Kakigi stated that GSWA lost about three to four Government of Guam employees; however, they have been replaced through the temporary staffing agency Pacific Human Resources. Member Denney inquired as to the payments being accepted at GPA/GWA and the arrangements. Comptroller Kakigi stated that GSWA has a memorandum



of agreement with GPA/GWA for payment collection and is hoping to have it implemented within two months. Comptroller Kakigi stated that once this is implemented GSWA will have realized cost savings. Chairman Gayle stated that he anticipates that next year GSWA will have more than \$2.5M in expenditures and inquired as to whether GSWA will have a surplus. Member Montellano stated that there is no excess money because that money being given will already be accounted for. Chairman Gayle stated that GSWA is going to have to cross that bridge when they get there because money has to be spent on trucks, whatever capital expenditures that have to be made, and that GSWA is fully funding the reserves.

General Manager Slike went over the truck maintenance and operational issues. He stated that he hopes to come up with \$1.3M to purchase at least three new trucks and hopefully save money in the long run. He stated that the truck specifications are ready to be reviewed by DPW. General Manager Slike stated that he is hoping to have a bid out by December 2021. He stated that GSWA has also put out a job opening for a Mechanic to help reduce the costs of fleet maintenance and repairs. General Manager Slike also discussed the lack of trash bins and that GSWA has purchased two containers of bins and is expecting them to arrive by February 2022. He also stated he is exploring the option of purchasing a third container of trash bins to help avoid any future issues. General Manager Slike stated that GSWA also has issues with its Bulky Waste collection and needs to possibly purchase a new flatbed truck for this service. He stated that he has worked with AGM Leon Guerrero Jr. and Superintendent Perez on current temporary solutions to assist with the backlog. He informed the Board that management has decided to add Fridays and Saturdays as options for the Bulky Waste to help with the backlog. General Manager Slike informed that he will be meeting with Green Group in September 2022 to renegotiate the terms of the current contract. He also stated they plan to meet as soon as March 2022. General Manager Slike stated that the maintenance budget will reduce by \$100,000 in 2022. He also plans to do a vehicle replacement with diesel trucks and eventually transition to electric trucks. General Manager Slike stated that he met with the Layon Landfill contractors and informed them that they would have to come back to negotiate the terms of the renewal. Vice Chairwoman Hemlani suggested that GSWA still consult with legal counsel to see if GSWA needs to release an IFB even though the terms of the current contract state they have an option for renewal.

ii. ARPA Update

Comptroller Kakigi stated that GSWA has received \$545,000 in ARPA funds. Comptroller Kakigi explained that as soon as GSWA spends the ARPA funds, DOA will draw down and reimburse themselves for the company's expenses. Comptroller Kakigi reminded the Board that DOA runs the processing of checks and electronic fund transfers and that is how it is going to be handled moving forward.

Comptroller Kakigi stated that GSWA was allotted \$3 million for 2021-2022. She continued that the account was established as a continuing account. Comptroller Kakigi further discussed that as long as the \$3 million is available, the funds will be available for GSWA to spend. Comptroller Kakigi specified to date, GSWA has charged \$545,733. She continued that the difference between the \$545,733 and the \$3 million will be available in 2022.



b. Committee Reports

i. Zero Waste Round Table / Revolving Recycling Fund Subsidy

Secretary Denney stated that she will speak with Senator Perez and try to get an update. Chairman Gayle reminded Board members of the large amount of money spent on recycling by GSWA when it's not a mandated service, and that GSWA needs to subsidize recycling in order to continue providing the service.

V. Unfinished Business

a. PUC Presentation

Chairman Gayle stated that he responded to the PUC's questions and appeared before the PUC on October 28, 2021. He also stated that he gave an update on the IWC initiative. Chairman Gayle stated he would like to maintain updates with the PUC.

b. Island Wide Trash Collection Initiative

Chairman Gayle stated that he has been working with the Governor's team and received a draft of the IWC initiative. He briefed the Board about the process and the steps that will need to be taken in order to implement this initiative. Chairman Gayle stated he will share the draft with the other Board members so they can see the proposal.

c. Ordot Post Closure Plan Update

General Manager Slike will meet with Guam EPA on November 5, 2021, regarding the long-term closure plan. Chairman Gayle asked for an update to be provided at the next meeting.

d. Independent Accounting System

Comptroller Kakigi stated she had an opportunity to sit with an agency and felt that the software they use is compatible for GSWA. Comptroller Kakigi went over the benefits of GSWA adopting an Independent Accounting System. Chairman Gayle suggested that Comptroller Kakigi look further into this and come back to the Board with a proposal.

VI. New Business

a. K. Kakigi Employment Agreement Renewal

Chairman Gayle proposed that Comptroller Kakigi's employment agreement be renewed. Member Oehlerking inquired as to whether General Manager Slike has reviewed her current contract. General Manager Slike stated he has not reviewed it; however, he agrees that it needs to be renewed. Vice Chairwoman Hemlani made a motion to renew Comptroller Kakigi's contract and was seconded by Secretary Denney. The motion passed unanimously.

VII. Open Discussion

-Unanimous Agreement Board Resolution 2022-002

-Unanimous Agreement Board Resolution 2022-001

VIII. Public Forum

IX. None.

X. Next Meeting

The next meeting will be held via video call on December 2, 2021 @ 1pm.

XI. Adjournment

Vice Chairwoman Hemlani made a motion to adjourn the meeting and Member Oehlerking seconded the motion. The motion was passed unanimously and meeting was adjourned at 2:47pm.